

REDDITCH BOROUGH COUNCIL



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EXECUTIVE COMMITTEE LEADER'S

FORWARD PLAN

1st January 2011 to 30th April 2011

(published as at 15th December 2010)

This Plan gives details of items on which key decisions are likely to be taken in the coming four months by the Borough Council's Executive Committee.

(NB: There may be occasions when the Executive Committee may make recommendations to Council for a final decision. e.g. to approve a new policy or variation to the approved budget.)

This Plan gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months.

“Key Decisions” are defined as:

(a) ones which are likely:

- i) to result in any variation to the approved Budget (capital and revenue) and Policy Framework for any service or function which requires the approval of the Council; or**
- ii) to result in expenditure or savings amounting in total to £50,000 or more.**

(The above shall not apply in those cases where the Council or the Executive Committee have delegated authority to Officers to make decisions resulting in expenditure amounting to £50,000 or more under the terms of the delegation); OR

(b) ones which are likely to be significant in terms of their effects on a community or communities living or working in an area comprising one or more wards in the area of the Council even where there may not be any financial implications.

(In considering whether a decision is likely to be significant, the decision-maker will need to consider the strategic nature of the decision and whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of the service provided by the Council to significant number of people living or working in the locality affected).

The Forward Plan is available for inspection free of charge at the Town Hall, Walter Stranz Square, Redditch, B98 8AH from:

9.00 am to 5.30 pm Mondays to Thursdays; and 9.00 am to 5.00 pm Fridays; or on the Council's website (www.redditchbc.gov.uk).

If you wish, you can see or obtain copies of any documents, detailed in the plan, provided they are not confidential, and be kept informed of any additional supporting documents as they become available. You can also arrange to have copies of additional supporting documents. Please ask the Town Hall receptionist to call one of the Committee Services Team on ext: 3269. There is a charge per side of A4. If you wish to make any representations they should be made in writing addressed to the Officer whose name is given as the contact for the relevant item.

The Executive Committee's meetings are normally held every three weeks at 7 pm on Wednesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. The meeting date scheduled for each item is shown in the right hand column below. If you wish to attend for a particular matter, it is advisable to check with the Committee Services Team on (01527) 64252, ext: 3269 to make sure it is going ahead as planned. If you have any other queries, Committee Services Officers will be happy to advise you.

The full Council meets in accordance with the attached Committee timetable. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor C Gandy

Leader of the Council and Portfolio Holder for Community Leadership & Partnership

Councillor M Braley
Councillor J Brunner
Councillor B Clayton
Councillor G Hopkins
Councillor J Pearce
Councillor G Chance
Councillor M Hall
Councillor Debbie Taylor

Deputy Leader and Portfolio Holder for Corporate Management
Portfolio Holder for Community Safety & Regulatory Services
Portfolio Holder for Housing, Local Environment & Health
Portfolio Holder for Leisure & Tourism
Portfolio Holder for Planning, Regeneration, Economic Development & Transport

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person / organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: denise.sunman@redditchbc.gov.uk

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or non-key)	Lead Councillor/ Portfolio Holder	Comments
1	Executive	10 Jan 2011	24 Nov 2010	Draft Core Strategy	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.
2	Executive	10 Jan 2011	24 Nov 2010	Bromsgrove and Redditch Joint Core Strategies - Consultation Responses	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.
3	Executive	10 Jan 2011	24 Nov 2010	Local Development Scheme - Update	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. Delayed by Officers for further consultation.

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
4	Executive	10 Jan 2011		Worcestershire Waste Core Strategy and Worcestershire Local Transport Plan No 3 - Responses	Key	Councillor Jinny Pearce	Executive Committee to make recommendations to full Council. .
5	Executive	12 Jan 2011		Customer Experience Strategy	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
6	Executive	12 Jan 2011		Budget 2011/12 - Update	Non-key	Councillor Michael Braley	
7	Executive	12 Jan 2011		Garden Waste	Key	Councillor Brandon Clayton	
8	Executive	12 Jan 2011		Learndirect Service Relocation - Update	Non-key	Councillor Gay Hopkins	
9	Executive	12 Jan 2011		River Revetment Works - Various Sites	Key	Councillor Brandon Clayton, Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or Non-key)	Lead Councillor/ Portfolio Holder	Comments
10	Executive	12 Jan 2011		Council Tax Base	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
11	Executive	12 Jan 2011		Quarterly Monitoring of Sickness Absence - Quarters 1 and 2 - April to September 2010	Non-key	Councillor Michael Braley	
12	Executive	12 Jan 2011		Quarterly Monitoring of Vacancies - Quarters 1 and 2 - April to September 2010	Non-key	Councillor Michael Braley	
13	Executive	1 Feb 2011		Town Centre Landscape Improvements (including Church Green)	Key	Councillor Brandon Clayton	
14	Executive	1 Feb 2011		Crematorium Energy Recovery Project	Key	Councillor Brandon Clayton	
15	Executive	1 Feb 2011		Private Sector Home Support Service	Key	Councillor Brandon Clayton	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or non-key)	Lead Councillor/ Portfolio Holder	Comments
16	Executive	1 Feb 2011		Worcestershire Self Service Strategy	Non-key	Councillor Michael Braley	
17	Executive	1 Feb 2011		Initial Estimates 2011/12 and Forecasts for 2012/13 and 2013/14	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
18	Executive	1 Feb 2011		Fees and Charges 2011/12	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
19	Executive	1 Feb 2011		Housing Revenue Account 2011/12	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
20	Executive	1 Feb 2011		Shared Information and Record Management Strategy	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or non-key)	Lead Councillor/ Portfolio Holder	Comments
21	Executive	21 Feb 2011		Council Tax Setting 2011/12	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
22	Executive	22 Feb 2011		Prudential Indicators 2011/12 to 2013/14 and Minimum Revenue Provision Policy	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
23	Executive	22 Feb 2011		Treasury Management Policy Statement	Non-key	Councillor Michael Braley	Executive Committee to make recommendations to full Council.
24	Executive	15 Mar 2011		Quarterly Performance Monitoring - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
25	Executive	15 Mar 2011		Quarterly Budget Monitoring - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or non-key)	Lead Councillor/ Portfolio Holder	Comments
26	Executive	15 Mar 2011		Quarterly Monitoring of Formal Complaints and Compliments - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
27	Executive	15 Mar 2011		Quarterly Monitoring of the Benefits Service Improvement Plan - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
28	Executive	15 Mar 2011		Quarterly Monitoring of Sickness Absence - Quarter 3 - September to December 2010/11	Non-key	Councillor Michael Braley	
29	Executive	15 Mar 2011		Quarterly Monitoring of Vacancies - Quarter 3 - September to December 2010	Non-key	Councillor Michael Braley	
30	Executive	15 Mar 2011		Redditch Sustainable Community Strategy 2011 - 2014	Key	Councillor Carole Gandy	

Item No.	Decision Taker	Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of decision (Key or non-key)	Lead Councillor/ Portfolio Holder	Comments
31	Executive	12 Apr 2011		Redditch Council Plan 2011-14	Key	Councillor Michael Braley	

KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Draft Core Strategy</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: Report of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010</p> <p>REPORT AUTHOR</p> <p>E Baker Acting Development Plans Manager</p>	<p>SUMMARY</p> <p>To seek endorsement of the Draft Core Strategy for the purposes of public consultation.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Preparing a Core Strategy is a Council Priority</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
<p>Members will be consulted through the Planning Advisory Panel (PAP), which are open to all Members.</p>	<p>Regular PAP meetings</p>	<p>Ongoing</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

N/A



Item No. 2

KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Jinny Pearce</p>	<p>ITEM</p> <p>Bromsgrove and Redditch Joint Core Strategies - Consultation Responses</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>REport of the Head of Planning & Regeneration; Core Strategy Issues & Options May - June 2008; Preferred Draft Core Strategy October 2008 - May 2009; Joint Consultation, Redditch Expansion Consultation Material February 2010 - March 2010</p> <p>REPORT AUTHOR</p> <p>E Baker Acting Development Plans Manager</p>	<p>SUMMARY</p> <p>To seek endorsement of the responses to the joint consultation on the Bromsgrove and Redditch Joint Core Strategy.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Preparing a Core Strategy is a Council Priority</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
<p>Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.</p>	<p>Regular PAP meetings</p>	<p>Ongoing</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

N/A

Item No. 3

KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2011**

LEAD MEMBER / PORTFOLIO HOLDER Councillor Jinny Pearce	ITEM Local Development Scheme - Update	WARDS AFFECTED All Wards
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Head of Planning & Regeneration; Local Development Scheme No4 - July 2010 REPORT AUTHOR E Baker Acting Development Plans Manager	SUMMARY To seek Members agreement on a revised Core Strategy work timetable. To seek Members approval to abandon production of the Site Allocations Development Plan Document.	REASONS FOR BEING ON THE FORWARD PLAN Preparing a Core Strategy is a Council Priority
CONSULTATION DETAILS Members will be consulted through the Planning Advisory Panel (PAP) which is open to all Members.	Method of Consultation Regular PAP meetings.	Consultation Period or Dates

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Item No. 4

KEY DECISION

Proposed to be made by the Executive
on **10 Jan 2011**

LEAD MEMBER / PORTFOLIO HOLDER	ITEM	WARDS AFFECTED
Councillor Jinny Pearce	Worcestershire Waste Core Strategy and Worcestershire Local Transport Plan No 3 - Responses	All Wards
DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Redditch Borough Council's response to the Worcestershire Core Strategy. REPORT AUTHOR L Brockett Planning Assistant	SUMMARY Redditch Borough Council's response to the Worcestershire Waste Core Strategy is supportive of the content put forward in the document and would encourage the location of waste management facilities in the Borough at any of the sites suggested in the document. Redditch Borough and Bromsgrove District Council's response to the Worcestershire Local Transport Plan No 3 is supportive of the content put forward in the document and raises a number of questions for the County Council to consider when developing the emerging draft plan.	REASONS FOR BEING ON THE FORWARD PLAN This decision affects more than one ward.

CONSULTATION DETAILS	Method of Consultation	Consultation Period or Dates
Relevant Officers have been consulted in the preparation of the responses to these documents.	<p>Worcestershire Waste Core Strategy – Development Plans Officers and Economic Development Officers.</p> <p>Worcestershire Local Transport Plan No 3 – Development Plans Officers both Redditch Borough and Bromsgrove District Council.</p>	<p>October 2010.</p> <p>November 2010.</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable.

Item No. 7

KEY DECISION

Proposed to be made by the Executive
on **12 Jan 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Garden Waste</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of Head of Environmental Services.</p> <p>REPORT AUTHOR</p> <p>S Horrobin Waste Management Manager</p>	<p>SUMMARY</p> <p>Further to the detailed report submitted to the Executive Committee on 20th October, 2010, to provide Members with an update on the additional consultation exercise in the west area to determine likely levels of take up and make recommendations for the future of the service.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To inform Executive Committee of the outcomes of the trial garden waste collection service and the additional consultation exercise in the west area in order that a decision regarding the future of the service can be made.</p>
<p>CONSULTATION DETAILS</p> <p>The Overview and Scrutiny Committee considered the issues on 6th October 2010. Consultation with residents using and not using the service has been carried out during the trial and details were included in 20th October report. Members requested that an additional consultation exercise in the west area was undertaken to assess likely levels of customer take up; this being done during early</p>	<p>Method of Consultation</p> <p>Report presented to the Overview and Scrutiny Committee. Survey posted to customers. Doorstep survey of non users. Face to face survey of residents using household waste site. Pre-paid card delivered to target properties week commencing 29th November with return date of 13th December.</p>	<p>Consultation Period or Dates</p> <p>Overview and Scrutiny Committee - 6th October 2010. Public consultation at various dates during trial period (March - November 2010) Additional consultation exercise in west area carried out between 29th November and 13th December 2010.</p>

December 2010.		
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DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable.

KEY DECISION

Proposed to be made by the Executive
on **12 Jan 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton, Councillor Michael Braley</p>	<p>ITEM</p> <p>River Revetment Works - Various Sites</p>	<p>WARDS AFFECTED</p> <p>(Various Wards)</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Environment</p> <p>REPORT AUTHOR</p> <p>C Wilson Operations Manager, LECS</p>	<p>SUMMARY</p> <p>To seek approval of detailed preliminary assessments required at the request of the Environment Agency and Natural England.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To seek Member approval to revised scope and funding requirements following changes in legislation and national requirements.</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
	<p>Portfolio Holders for Corporate Management and Housing, Local Environment and Health.</p>	<p>Recommendation to full Council on 7th February 2011.</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Not applicable.

KEY DECISION

Proposed to be made by the Executive
on 1 Feb 2011

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Town Centre Landscape Improvements (including Church Green)</p>	<p>WARDS AFFECTED</p> <p>(Abbey Ward)</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: none specified</p> <p>REPORT AUTHOR</p> <p>C Walker, L Hadley Landscape and Countryside Services Manager, Planning Officer</p>	<p>SUMMARY</p> <p>To consider a report detailing proposed options for Town Centre Landscape Improvements (including Church Green).</p> <p>(Key Decision)</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p> <p>Relevant Officers.</p>	<p>Consultation Period or Dates</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **1 Feb 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Crematorium Energy Recovery Project</p>	<p>WARDS AFFECTED</p> <p>(Abbey Ward)</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Environmental Services</p> <p>REPORT AUTHOR</p> <p>G Revans, Head of Environmental Services Head of Environment</p>	<p>SUMMARY</p> <p>To provide relevant technical and financial information to allow Members to make an informed decision on whether the waste heat generated as part of the flue gas cleaning process should be used to assist with the heating of the swimming pool at the Abbey Stadium.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>To enable the Executive Committee to make a decision</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
<p>Meetings with contractors and consultants.</p>	<p>Discussion, currently across departments and with project consultants.</p>	<p>Ongoing</p>

DECISIONS TO BE MADE IN PARTNERSHIP WITH

Abbey Stadium Developers and Project Leaders

KEY DECISION

Proposed to be made by the Executive
on **1 Feb 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Brandon Clayton</p>	<p>ITEM</p> <p>Private Sector Home Support Service</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Background Papers: None specified.</p> <p>REPORT AUTHOR</p> <p>L Tompkin Head of Housing and Community Services</p>	<p>SUMMARY</p> <p>To consider the introduction of a Home Support Service in the Private Sector.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
	<p>Housing Advisory Panel, Borough Tenants Panel, Community Forum.</p>	

DECISIONS TO BE MADE IN PARTNERSHIP WITH

KEY DECISION

Proposed to be made by the Executive
on **15 Mar 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Carole Gandy</p>	<p>ITEM</p> <p>Redditch Sustainable Community Strategy 2011 - 2014</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Redditch Community Strategy 2011 - 2014 and Action Plans</p> <p>REPORT AUTHOR</p> <p>H Broughton - Redditch Partnership Manager</p>	<p>SUMMARY</p> <p>All local authorities have a legal responsibility to prepare a Sustainable Community Strategy. The Redditch Community Strategy replaces the old Strategy which expires in 2011. The purpose of the Strategy is to provide the overall strategic direction, long term vision and current priorities for Redditch. It sets out key tasks for all public, private, community and voluntary agency partners working in the Redditch area.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p>
<p>CONSULTATION DETAILS</p>	<p>Method of Consultation</p>	<p>Consultation Period or Dates</p>
	<p>Public consultation has taken place at two events during the year to help determine the priorities for the Strategy. Consultation with partners has been undertaken through representatives on the Redditch Partnership</p>	<p>Redditch Partnership Management Board - 17th January 2011. Overview and Scrutiny Committee - 2nd March 2011.</p>

	Management Board.	
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DECISIONS TO BE MADE IN PARTNERSHIP WITH Redditch Partnership Management Board.
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KEY DECISION

Proposed to be made by the Executive
on **12 Apr 2011**

<p>LEAD MEMBER / PORTFOLIO HOLDER</p> <p>Councillor Michael Braley</p>	<p>ITEM</p> <p>Redditch Council Plan 2011-14</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Redditch Council Plan 2011-14</p> <p>REPORT AUTHOR</p> <p>L Bellaby Acting Policy Manager</p>	<p>SUMMARY</p> <p>The Council Plan sets out the vision for Redditch Borough Council including its strategic priorities. It details the key deliverables that will contribute to achieving each of the agreed priorities.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>For Members to approve the Council Plan 2011-14</p>
<p>CONSULTATION DETAILS</p> <p>Members of the Budget Jury were provided with information on the Council's strategic priorities in Session 1; in Session 2 the jurors were asked to recommend their priorities for the Council and identify the associated key deliverables.</p>	<p>Method of Consultation</p> <p>Consultation has taken place with the Redditch Budget Jury; feedback was provided to Members at 20th October meeting of the Executive Committee when the Council's vision and priorities were reaffirmed.</p>	<p>Consultation Period or Dates</p> <p>Redditch Budget Jury Sessions: 15th and 21st September 2010</p>
<p>DECISIONS TO BE MADE IN PARTNERSHIP WITH</p> <p>Not applicable</p>		